



**NATIONAL OPEN UNIVERSITY OF NIGERIA,
UNIVERSITY VILLAGE, PLOT 91 CADASTRAL ZONE NNAMDI AZIKIWE
EXPRESSWAY JABI, ABUJA NIGERIA
FACULTY OF MANAGEMENT SCIENCES
DEPARTMENT OF PUBLIC ADMINISTRATION
2025_1 EXAMINATION...**

COURSE CODE: PAD 771

COURSE TITLE: PUBLIC PERSONNEL ADMINISTRATION

CREDIT UNITS: 2

TIME ALLOWED: 2Hrs

INSTRUCTIONS:

- 1. Attempt Three (3) questions in All, Question one (1) and any other three (2).**
- 2. Question number 1 is compulsory and carries 30 marks, while the other questions carry 20 marks each.**
- 3. Present all your points in coherent and orderly manner.**

Q1a. Define the term Personnel Administration (10 Marks)

Q1b. What is Organizations (10 Marks)

Q1c. Explain the concept of Management (10 Marks)

Q2a. What is Personnel Administration? (10 Marks)

Q2b. Highlight the Five (5) Objectives of Personnel Administration (10 Marks).

Q3. Trace the Origin and Discuss the Development of Personnel Administration (20 Marks)

Q4a. Briefly explain Five (5) Managerial Functions of Personnel Administration (10 Marks)

Q4b. Highlight the five (5) positions in large organizations (10 Marks)