



**NATIONAL OPEN UNIVERSITY OF NIGERIA**

**University Village, Plot 91, Cadastral Zone Nnamdi Azikiwe Express Way, Jabi- Abuja**

**FACULTY OF EDUCATION**

**2023\_1 POP EXAMINATION**

**PROGRAMME: M.ED**

**COURSE TITLE: PRINCIPLES OF INSTITUTIONAL ADMINISTRATION**

**COURSE CODE: EDA851**

**CREDIT UNITS: 2**

**TIME: 2 ½ Hrs.**

**INSTRUCTION: ANSWER QUESTION NO. ONE AND ANY OTHER TWO QUESTIONS**

.....

**Question 1**

- 1a. Examine Administration and Institutional administration (6mks)
- 1b. State four (4) ways of achieving institutional effectiveness (6mks)
- 1c. Discuss the four (4) basic characteristics that are prominent in formal organizational system like the school system. (8mks)
- 1d. Narrate the term ‘Institutional Development’ and state five (5) aims of Institutional Development. (10mks)

**Question 2**

- 2a. Examine four (4) major postulations of Human Relation approach to institutional administration (8mks)
- 2b. Discuss four (4) implications of Classical Approach in Institutional Administration (12mks)

**Question 3**

- 3a. Discuss in details four (4) of the major tasks of school administrators (20mks)

**Question 4**

- 4a. Distinguish between formal and informal organisation (give 4 areas of difference) (8mks),
- 4b. Identify and discuss six (6) peculiar problems associated with provision of resources (12mks)