



NATIONAL OPEN UNIVERSITY OF NIGERIA  
Plot 91, Cadastral Zone, Nnamdi Azikiwe Express Way, Jabi-Abuja.  
Faculty of Education  
2023\_1 POP EXAMINATION

PROGRAMME: M.Ed.

COURSE TITLE: HUMAN RESOURCE MANAGEMENT IN EDUCATION

UNIT: 2

COURSE CODE: EDA821

INSTRUCTION: ANSWER QUESTION ONE (1) AND ANY OTHER TWO QUESTIONS.

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**1A.** State five (5) advantages of Training in school Organization (10 marks)

**1B.** Give basic two (2) reasons why transfers are made. (10 marks)

**1C.** Enumerate at least five (5) principles of merit performance to be considered when promoting teachers. (10 marks) (Total =30 marks)

**2A.** Describe the term human resource management. (5 marks)

**2B.** What are the conditions for teachers promotion generally and at both Federal and State levels respectively? (15 marks) (Total = 20 marks)

**3A.** Describe the uses of the following types of staff records:

i) Staff movement Book

ii) Staff Attendance Register Book

iii) Personal file and

iv). Confidential file. Total = 10 marks (2.5 marks x 4= 10 marks)

**3B** Justify the purpose of keeping staff records with at least four (4) points. (10 marks)  
(TOTAL = 20 marks)

**Q. 4)** What are the various classification methods used in our school system. Put down your points in details. (20 marks)