



NATIONAL OPEN UNIVERSITY OF NIGERIA
Plot 91, Cadastral Zone, Nnamdi Azikiwe Express Way, Jabi – Abuja
FACULTY OF MANAGEMENT SCIENCES
DEPARTMENT OF PUBLIC ADMINISTRATION

2022_1 EXAMINATION...

COURSE CODE: PAD 771

COURSE TITLE: PUBLIC PERSONNEL ADMINISTRATION

CREDIT UNITS: 2

INSTRUCTION: 1. Indicate your Matriculation Number clearly

2. Attempt question one (1) and any other two (2) questions – three questions in all

3. Question one (1) is compulsory and carries 30marks, while the other questions carry 20marks each.

4. Present all your points in coherent and orderly Manner

TIME ALLOWED: 2 Hours

Q1a. What is Personnel Administration? **[10 Marks]**

Q1b. Discuss the objectives of personnel Administration **[20 Marks]**

Q2a. Trace the Origin of personnel administration in Nigeria **[10 Marks]**

Q2b. Account for the Factors that influenced the development of personnel administration **[10 Marks]**

Q3 clearly discuss 5 problems of Trade Unions in Nigeria **[20 Marks]**

Q4 Discuss the following Terms

i. Job analysis **[5 Marks]**

ii. Human resource planning **[5 Marks]**

iii. Recruitment **[5 Marks]**

iv. Selection **[5 Marks]**