



NATIONAL OPEN UNIVERSITY OF NIGERIA

University Village, NnamdiAzikiwe Expressway, Plot 91, Cadastral Zone, Jabi, Abuja

Faculty of Agricultural Sciences, Dept. of Agricultural Economics and Extension,

PoP Examination Questions, 2021 Academic Session

Course Title: ADMINISTRATION AND PROGRAMME PLANNING IN EXTENSION

Course Code: ARD 507

Credit Unit: 2 Units

Total Score: 70 Marks

Time Allowed: 2Hrs

INSTRUCTION: Answer 3 Questions Only

QUESTION ONE

- What do you understand by “Agricultural Extension” (4 mks)
- State the function of the supervisor (4 mks)
- Itemize some Management functions of Personnel (6 mks)
- List ten (10) Fayol’s Principles of Management frequently applied in administration. (10 mks)

QUESTION TWO

- Explain four (4) Fayol’s management functions (4 mks)
- Explain five (5) the functions of Extension Personnel (7 ½ mks)
- Enumerate the factors to be considered in deciding the range of span to be followed in extension administration (4 mks)
- Discuss five (5) roles of marketing extension (7 ½ mks)

QUESTION THREE

- Discuss four (4) of the Purposes of Extension Programme Planning (6 mks)
- Outline how the extension worker performs the role of the Public relation Officer (5 mks)
- Explain the Concept “Extension Administration” (5 mks)
- Outline the step by Step procedures used in conducting Evaluation (7 mks)

QUESTION FOUR

- Differentiate between management and administration (5 mks)
- Explain any four (4) the Extension Planning and Implementation Process (6 mks)
- Describe briefly the four categories of information required by extension managers in carrying out their duties. (6 mks)
- Discuss the different forms of value addition (utilities) in Agricultural marketing of farm produce (6 mks)