

NATIONAL OPEN UNIVERSITY OF NIGERIA

University Village, Nnamdi Azikwe Express Way, Jabi, Abuja Faculty of Agricultural Sciences 2020_1 Examination

Programme: Hotel and Catering Management

Course Code: HCM 433

Course Title: Management & Organisational Behaviour Credit Unit: 2

Total Score: 70 Marks Time Allowed: 2 Hours

Instructions: Attempt four (4) questions. Question 1 carries 25 marks, while others 15

marks each

- 1a. What are the common features of a formal organization? 10 marks
- b. Discuss the principles of organization as formulated by Henri Fayol? 10 marks
- c. As a manager, enumerate the strategies you can use to achieve a reduction in resistance in managerial change 5 marks
- 2a. Management should not see a change as something to overcome. How best should management
 - respond to resistance of change? 5mks
- b. Explain the concept 'power' 5 marks
- c. Distinguish between leadership and power 5mks
- 3. There are many bases of power identified as potential means of successfully influencing the behaviour of others. Enumerate and discuss any five of these bases.15mks
- 4. There are a number of popular views as to the meaning of management. Discuss management as a profession, people, discipline, art or science and a process.15mks
- 5a. Distinguish between job enrichment and job enlargement and give two (2) advantages and one (2) disadvantages of each. 10mks
- b. Expatiate on the phrase 'Organisations are structured in layers' as stateted by Parson (1980) 5mks
- 6a. Explain the five principal types of conflict in organization. 10mks
 - b. Conflict in an organization is neither good nor bad. Comment on this statement. 5mks