



**NATIONAL OPEN UNIVERSITY OF NIGERIA**  
**PLOT 91, CADASTRAL ZONE , UNIVERSITY VILLAGE,**  
**NNAMDI AZIKIWE EXPRESSWAY, JABI - ABUJA**  
**FACULTY OF EDUCATION**  
**2019 \_2 EXAMINATION**

**PROGRAMME: M.ED.**  
**COURSE CODE: EGC 806**  
**COURSE TITLE: ORGANIZATION & ADMINISTRATION OF GUIDANCE SERVICES**  
**CREDIT UNITS: 2**  
**TIME ALLOWED: 2 HOURS**  
**INSTRUCTIONS: ANSWER QUESTION NO. ONE (1) ANY OTHER TWO (2) QUESTIONS**

- 1(a) What are guidance services? **(5 Marks)**  
(b) "The Counsellor is the nerve centre of guidance programme in school" Discuss ten (10) duties of a Guidance Counsellor in school guidance Programme **(20 Marks)**  
(c) State five (5) differences between Counselling and Psychotherapy. **(5 Marks)**
- 2 (a) "The principal is potentially the most singularly important person in the development of guidance programme in school". Describe any five (5) roles of the school principal towards the development of school guidance programme **(10 Marks)**  
(b) Explain in your own words, what is meant by guidance organizational structure **(4 Marks)**  
(c) Discuss any three (3) factors that may determine the choice of guidance organizational structure **(6 Marks)**
- 3 (a) With example, explain the following types of evaluation:  
(i) Formative Evaluation. **(5 Marks)**  
(ii) Summative Evaluation. **(5 Marks)**  
(b) Discuss five (5) reasons why programme evaluation is important in guidance programme as identified by Gibson and Mitchell (1995) **(10 Marks)**
- 4 (a) "Counselling itself is a systematic process". Discuss systematically the seven (7) steps involved in establishing a private counselling centre. **(14 Marks)**  
(b) Identify six (6) facilities or materials needed in establishing a private counselling centre. **(6 Marks)**