

**NATIONAL OPEN UNIVERSITY OF NIGERIA**

**91, CADASTRAL ZONE, NNAMDI AZIKIWE EXPRESS WAY, JABI-ABUJA**

**FACULTY OF MANAGEMENT SCIENCES**

**OCTOBER/NOVEMBER EXAMINATION 2016**

**COURSE CODE: COP 413**

**COURSE TITLE: COOPERATIVE FIELD ADMINISTRATION**

**COURSE UNIT: 2**

**TIME ALLOWED: 2 HOURS**

**Instructions:**

1. **Attempt question number one (1) and any other (2) questions.**
2. **Question number 1 carries 30 marks, while the other questions carry 20 marks each.**
3. **Present all your points in coherent and orderly manner.**

1a.Define cooperative field work.

b. List and explain the twelve necessary books and records the cooperative assistant encourages the cooperative society to purchase. 30 marks

2a. State four reasons why Director of cooperatives conduct an inquiry. 10 marks

b. Highlight seven content included in the report information at the end of inquiry by the commissioner. 10 marks

3a. What are the Problems facing Cooperative Audit Organization. 10 marks

b. Mention factors that can lead to liquidation. 10 marks

4. Enumerate and explain the activities of cooperative field managers? 20 marks

5. What are the effects of the mis-behaviour of cooperative assistants on cooperative societies? 20 marks