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**NATIONAL OPEN UNIVERSITY OF NIGERIA**

**14-16 AHMADU BELLO WAY, VICTORIA ISLAND LAGOS**

 **SCHOOL OF SCIENCE AND TECHNOLOGY**

**MAY/JUNE 2012 EXAMINATION**

**AEM 615: MANAGEMENT OF AGRICULTURAL EXTENSION PERSONNEL**

**TIME ALLOWED: 2HRS**

**INSTRUCTIONS: ANSWER QUESTION ONE AND ANY OTHER THREE QUESTIONS**

1. Discuss the scope of agricultural extension policy. 20 marks
2. i. Explain the differences between personnel and staff. 10 marks

 ii. Differentiate between management and administration. 10 marks

 Total = 20 marks

1. i. Mention the roles of a good agricultural administrator. 10 marks

  ii. State the characteristics of agricultural administration. 5 marks

1. List the personal qualities of an effective administrator. 5 marks

 Total = 20 marks

1. i. Briefly explain planning. 5marks

ii. Outline the merits and demerits of planning. 10 marks

 iii. Explain the types of training. 5 marks

 Total = 20 marks

1. i. Explain the concept of supervision. 5 marks

 ii. Who is a supervisor? 5 marks

 (a) State the his functions 5 marks

 iii. Explain the elements of supervision. 5 marks

 Total = 20 marks

1. i. Discuss the concept coordination. 10 marks

 ii. Explain the methods of achieving effective coordination. 10 marks

 Total = 20 marks